

Request for Refund of Unclaimed Monies for a Personal Account

About this Form

Please complete this form if the account is in a personal name (i.e. not a Business Entity) and provide documents as indicated to request a refund of Unclaimed Monies.

Section 1 – Your Details

Full Name of Account Transferred as Unclaimed Monies

Account Number (or Credit Card Number)

Amount

Account Holder(s) Current Residential Address

Suburb/Town

State

Postcode

Phone

Mobile

Email

Account Holder(s) Residential Address when Account was Opened (if different)

Suburb/Town

State

Postcode

ASIC OTN (This can be retrieved from ASIC's website at www.asic.gov.au)

Section 2 – Refund Details

Post a Cheque in the Name of the Account Holder(s) or Estate

Address

Suburb/Town

State

Postcode

Section 3 – Declaration

I, the undersigned, make the following declaration to National Australia Bank Limited ("NAB").

I had an account issued by NAB, the money from which I believe has been transferred to ASIC.

The account details were as stated above.

I am the true owner of the money that was in the account identified above and am entitled to claim the money that transferred to ASIC; or I am an attorney for the true owner acting under a power of attorney granted by the true owner.

I request NAB to act on my behalf to recover the money held as unclaimed money with respect to the account identified above and request the Treasurer to pay the proceeds to NAB.

Important – It is an offence under the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 to give false or misleading information or documents.

Section 4 – Authorisation

All signatories or executors to print name and sign in accordance with signing instructions on the account(s).

Name

Name

Signature

Date

Signature

Date

Section 5 – Verifying Account Ownership

- Attach certified copy of document showing proof of account ownership relating to account transferred as unclaimed (e.g. bank statement)
OR
 Attach certified proof of connection to address relating to account where unclaimed monies were held (e.g. council rates notice, utilities bill)
 Attach certified copy of document showing proof of Power of Attorney (if applicable)

If claiming on behalf of a deceased estate

- Attach Certified copy of Probate/Letters of Administration and suitable identification of Administrator or Executor
OR
 Attach certified copy of Death Certificate, certified copy of Will (if applicable) and suitable identification of Executor(s) or next of kin

Section 6 – Verifying Identity of Claimant

Your Identity Verification Document Requirements – all documents must be originals.

- You MUST complete Part I or if you do not own a document from Part I, then complete Part II.
- All identification documents MUST be current and originals (photocopies or internet printouts are not acceptable forms of identification).
- All addresses MUST be residential (not P.O. Box) and MUST match the residential address as printed above.
- If you are an Aboriginal or Torres Strait Islander and are unable to provide verification documents referred to below in Part I and Part II, please contact us on 13 24 84 for assistance.

PART I – Acceptable Primary Photographic ID Documents

Select ONE (or more) from this section

Australian nationals and residents:

- Current Australian driver licence
- Current Australian passport
- Current Australian Proof of Identity/Age Card issued by an Australian Government Office

Foreign nationals:

- Current passport (in English or with NAATI translation)*
- Current National identification card/document containing photo
- Current driver licence with photo, must include name and date of birth

If only ONE is captured in PART I above, select ONE from the section below

- Utility bill with name and address of the customer (e.g. water, electricity, gas) issued within the preceding 3 months
- Telephone landline bill with name and address of the customer issued within the preceding 3 months
- Australian Taxation Office (ATO) Notice of Assessment with name and address of the customer issued within the preceding 12 months
- Council rates notice with name and address of the customer issued within the preceding 3 months
- Firearms Licence

**Documents that are written in a language other than English must be accompanied by an English translation prepared by an accredited translator.*

PART II – Acceptable Primary Non-Photographic ID Documents

Should only be completed if individual does not own a document from Part I

Select ONE (or more) from this section

Applicable to Australian nationals only:

- Australian Birth Certificate
- Australian Citizenship Certificate
- Centrelink Health Care Card
- Centrelink Pensioner Concession Card
- Centrelink Commonwealth Seniors Health Card

If only ONE is captured in PART II above, select TWO from the section below

Section 7 – Check List

- Sections 1-6 completed
 Documents required as per Sections 5 and 6 have been submitted
 I am aware that refunds from ASIC can take up to three months

Section 8 – Staff to Complete

X	/ /		X	/ /	
Signature Verified By (Stamp and Sign)	Date		Checker (Stamp and Sign)	Date	
X	/ /		X	/ /	
Maker (Stamp and Sign)	Date		Checker (Stamp and Sign)	Date	